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27 JUL 1982

Excerpts from ODP Staff Meeting - 23 July 1982

1. The staff meeting was conducted by []

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2. The Inspector General will begin an inspection of Entry-On-Duty (EOD) processing. This inspection was requested by the DDCI and is a follow up to certain aspects of a 1980 survey of the recruitment process. As a component that takes on significant number of new employees, ODP may expect to have managers and recently hired employees sampled during the inspection. (U)

3. [] reported that CSPO and Processing have had good exchanges on planning for SAFE initial capability. Planning for a CSPO/Processing planning conference at [] on 1-3 August continues. (U)

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4. C/AS reported that an ODP-wide survey of Office Automation and Word Processing needs should be completed within two weeks. The WANG requirements that result from the survey will be passed to the Word Processing Section of ED for procurement and installation. (U)

5. [] highlighted an item in the Processing weekly report, VM availability for the past 90 days had been 99%--a new record, Processing is rightfully proud of this achievement. (U)

6. [] reported that a major upgrade of MVS/JES software was installed on 23 July 1982. Among the new capabilities included is a facility for the first stages of a Document Logging System for the Output Services Section of Operations. (U)

7. The Audit Staff has completed their survey of ODP. In an exit review with ODP management, the Audit Team gave ODP a clean bill of health except for some minor problems in Processing related to a lack of personnel resources. (U)

8. ADSTAR has finally started its acceptance test period. The dual CPU configuration seems to be working well. The DDO and DDI implementations of ADSTAR will be identical. Maintenance for ADSTAR software will be contracted out. (U)

9. OTE announced that the Senior Officer Development Course will be continued. (U)

10. Because of an increased attrition rate in the Agency, OP has authorized some components to increase their EOD rate. (U)

11. After considerable study in which ODP acted as consultant, the Agency will be bringing in the American Airlines

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Apollo reservation system to help Central Processing make flight reservations for employees' official travel. (C)

12. Attached is a copy of ODP's weekly report to the DDA and excerpts from the Division and Staff Weekly reports. (U)



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Att: a/s

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ODP 82-1031
22 July 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 22 July 1982 (U)

New Level of VM Service Achieved

A very significant level of service was attained relative to systems availability. During the 90 day period ending 4 July, availability of both time sharing systems (VM1 and VM2) exceeded 99%. Processing personnel are quite proud of this achievement because it has been the result of concentrated and coordinated efforts by all components of Processing. [REDACTED]

STAT

Air Force Runs Benchmark on ODP Computer

On Tuesday, 20 July, personnel from the Engineering and Systems Programming Divisions of Processing [REDACTED] assisted analysts from the US Air Force Intelligence Foreign Technology Division (FTD) in benchmarking our IBM 3081 computer and 3380 DASD. FTD will use the results of these experiments for planning purposes and in the preparation of a computer system RFP they will be issuing shortly as part of a major computer facility upgrade. [REDACTED]

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Wang Deliveries

We received our first delivery of Wang hardware destined for a DDO installation. Fifty-six pieces of hardware were delivered, including 24 workstations and 12 printers. Installation activities are underway. [REDACTED]

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SAFE

After much discussion and coordination the final draft of a letter redirecting the prime contractor's efforts on SAFE was approved by all interested parties. The letter was officially transmitted to TRW on 19 July 1982.
Excess ADP Equipment

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An availability announcement was forwarded to Agency components soliciting interest in two excess ODP IBM 370 model 168 computer systems prior to their release to GSA. The two Government-owned systems are scheduled for replacement by larger capacity machines. The first system will be excessed in early August 1982 and the second system in the second quarter of Fiscal Year 1983. The systems have a combined acquisition cost of 9.2 million dollars. (U/AIUO)

STAT

Support to OL: Logistics Information Management System (LIMS)

A user review of the LIMS Functional Document is currently in process and is scheduled through 23 July 1982. The kickoff for this review was a formal briefing for key OL and OF personnel presented by members of the LIMS/Systems Development Group. The presentation featured an overview of the Structured Analysis techniques, the Data Dictionary (used to document and manage data), a brief overview of the project's high-level requirements, a sample walk-through of the manual, and a presentation of the General and Management Information requirements.

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Significant Events During Coming Week

SAFE

STAT Personnel from CSPO and Processing/ODP will be making final
STAT plans for a conference at [] on 1, 2, and 3 August
1982, to define the early capability hardware and software needed
for SAFE. []

STAT CSPO will initiate activity to define the user population
and terminal allocation for the DIA-SAFE "early capability" in
May 1982. This activity will also be closely coordinated with
the CIA implementation planning currently in progress.

Magnetic Tape Disposal

STAT The C/ODP/Logs will accompany Building Services Branch
STAT representatives to the []
[] on 27 July to incinerate the initial lot of ODP
Mag Tape. This is a no cost service provided to the
government. If all proceeds as expected this procedure will be
followed henceforth.

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/s/ Bruce T. Johnson

Bruce T. Johnson

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Excerpts from ODP Div/Staff Reports for Week Ending 22 July 1982

Management

Federal Information Processing Standards (FIPS).

Copies of recent waiver requests to the FIPS were obtained from the Department of Commerce's Public Reading Room. The waivers were requesting relief from the I/O channel level interface standards (FIPS 60-63). The waiver requests obtained which are of primary interest are: 1) two NASA requests for 3380 type disk devices; 2) a NASA request for a high speed analytical processor, such as the CYBER 205 or the CRAY 1S; 3) several requests from NASA, Navy and Agriculture for non-compliant Univac equipment. Copies of the waiver requests are on file in Management Staff. (U/AIUO)

STAT [REDACTED]

Finance

As of 20 July, \$31,203 was advanced to 69 ODP travelers. None were delinquent. (U/AIUO)

[REDACTED]

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Applications

Training During the Past Week.

A four-day course, RAMIS File Design, was completed by 11 students. (U)

[REDACTED]

Twenty-two students completed a five-day Systems Analysis Workshop given by the Brandon Systems Institute at their facility. (U)

[REDACTED]

Processing

Final Full Center Test of MVS/JES3 Level A2

SPD/BSB conducted a final full center test of MVS/JES3 Level A2 on Sunday, 18 July. Level A2 is currently scheduled for production implementation on Friday, 23 July. The system contains 1 year of IBM supplied maintenance and local modifications to JES3 Output Services to support the Document Logging System. (U)

[REDACTED]

Delta Data Terminals for the CAMS2 Center

On Wednesday, 14 July, the remaining 7260 Delta Data Terminals were delivered to the CAMS2 Center. As of Friday, 16 July, 35 Terminals out of 37 were operational. (U)

STAT [REDACTED]

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Special Projects Staff

SAFE

[redacted] continued to work on developing and refining the PERT capability for the SAFE Project. Currently, plots are being accomplished on the NPIC Calcomp plotter until an arrangement can be made to run them on an appropriate machine at Headquarters. (U) [redacted]

AIM User documentation was distributed to CSPO personnel for their training in the use of the AIM system. (U)

Reviewed the Logistics Information Management System (LIMS) RFP for Quality Assurance and together with QA RFP for CAMS II and associated documents, the QA is in the process of generating a draft QA RFP for SAFE. The initial draft of the RFP will be completed by 23 July 1982. (U) [redacted]

A determination must be made on which option to follow in solving the long-term problem on getting 36" PERT plots, e.g., purchase a Calcomp plotter for SAFE use or reactivate the Sytonetics contract for software support to make the Gerber plotter accept data for the generation of PERT plots. (U) [redacted]

Administrative Staff

The inspection showed that the air is sufficiently pure. Their conclusion, however, is that the wide use of heat-discharging equipment raises the ambient temperature, contributing to the overall feeling of air stagnation. Even with the airhandlers operating at peak, this temperature cannot be lowered appreciably. To alleviate the condition they recommend the issuance of fans throughout the wing and HEB has approved the recommendation. The fans have now been placed on order for delivery the latter part of this week. (U) [redacted]

WANG Word Processing Survey

The WANG Word Processing survey of ODP will begin next week. The Word Processing Section/ED, has assigned a WANG Marketing Specialist and a Systems Analyst to conduct the survey. A kick-off meeting will be held on 22 July. (U)

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